Sealed bids are invited for the College of Veterinary Medicine Lab Suite Renovation at Building 146, Virginia Tech, Blacksburg, Virginia. The project is generally described as the renovation of approximately 3,427 sf of existing lab space (rooms 280-290) to become two wet labs, lab support spaces, and a student commons area. The work includes demolition, new masonry walls, new metal stud / GWB walls, new mechanical, new plumbing, new electrical, and new finishes.

Sealed bids will be received at the Procurement Department, North End Center (MC 0333), Suite 2100, Virginia Tech, 300 Turner Street NW, Blacksburg, Virginia 24061. The deadline for submitting bids is 2:00 P.M. sharp, as determined by the Bid Officer, on Thursday, February 13, 2020. The bids will be opened publicly and read aloud beginning at 2:00 P.M. on Friday, February 14, 2020, at the same location.

A Bid Bond and Contract Security will be required of all bidders regardless of bid amount.

**eVA Vendor Registration:** The bidder or offeror must be a registered vendor in eVA prior to making the first Application for Payment. Bidder or offeror must include the cost of the eVA transaction fee in its bid. The eVA transaction fee will be assessed approximately 30 days after each purchase order is issued. Any adjustments (increases/decreases) will be handled through eVA change orders.

Procedures for submitting a bid, claiming an error, withdrawing of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be permitted in accord with Section 9 of the Instructions to Bidders and §2.2-4330 Code of Virginia. The Owner reserves the right to reject any and all bids.

**Subcontracting Plans and SWaM Spend Reporting:** Each prime contractor who wins an award in which a provision of a small business subcontracting plan is a condition of the award (see Instructions to Bidder, item 17) AND is not individually certified as a Small, Woman Owned or Minority Owned (SWaM) vendor through the Virginia Department of Small Business and Supplier Diversity (SBSD) (http://www.sbsd.virginia.gov/certification-division/) shall deliver evidence of compliance through the submission of the subcontracting template listed below with each payment request. Upon completion of the contract, the contractor agrees to furnish with the final request for payment, at a minimum, the following information: name of firm with the SBSD certification number or FEIN number, phone number, total dollar amount subcontracted, category type (small, women-owned, or minority-owned), and type of product or service provided. Payment(s) may be withheld until compliance with the subcontracting spend reporting is received and confirmed. The Owner reserves the right to pursue other appropriate remedies to include, but not be limited to, termination for default.

A template for reporting subcontracting data can be found at: http://www.procurement.vt.edu/supplierdiversity.html. The university encourages including all subcontractor (SWaM certified and non-SWaM certified) spend on reports submitted.

The University has established SWaM business target goals of utilizing at least 50% Virginia certified small businesses for this construction project. This target utilization is in accordance and in support of Virginia Governor Northam’s Executive Order 35 released July 3, 2019. Access to the full text of Executive Order 35 can be found at this site: https://www.governor.virginia.gov/media/governorvirginiagov/executive-actions/EO-35-AdvancingEquity-for-Small,-Women,-Minority,-and-Service-Disabled-Veteran-owned-Businesses-in-StateContracting.pdf. EO35 requires establishment of a target goal of 50 percent subcontracting to small businesses on any construction project. If an awarded firm is already a certified Virginia SWaM business, this target goal will be considered met. The university will not suppress any firm from participating on a project if it meets the requirements as set forth in the terms and conditions of the RFP. Instead, should a
business participating in the project, either as a prime contractor or a subcontractor, not be qualified to be certified through the Commonwealth of Virginia as a small business, the university cannot report the spend with that firm for this project toward its 50% targeted goal of utilization of small businesses on all university construction projects.

A Non-Mandatory Pre-Bid Conference is scheduled for 9:00 AM, local prevailing time, on Thursday, January 23, 2020 at the Sterrett Facilities Complex - Classroom, Virginia Polytechnic Institute and State University, Blacksburg, Virginia 24061. A site visit will immediately follow the pre-bid meeting.

The contract shall be awarded on a lump sum basis as follows: Total Base Bid Amount including any properly submitted and received bid modifications, plus any Bid Alternates selected by the Owner, as the Owner in its discretion decides to award in the manner set forth in Paragraph 12 of the Instructions to Bidders. The “Notice of Award” or “Intent to Award” will be posted on eVA, Virginia Department of General Services’ central electronic procurement website at https://eva.virginia.gov.

Contractor registration in accordance with Section 54.1-1103 of the Code of Virginia is required. See the Invitation for Bids for additional qualification requirements.

Paper copies of the drawings and specifications will not be made available for the project; paper copies of the project documents will also not be available at the Pre-Bid Conference. Electronic copies only of the documents associated with this Invitation for Bids, including the plans and the specifications, will be available for inspection and download online at the following website:

Site: https://records.facilities.vt.edu/weblink
User name: VM4CwetLabs
Password: @48VT185b

Electronic copies of the Commonwealth of Virginia General Conditions, Instructions to Bidders, and applicable DGS CO Forms can be downloaded from the Virginia DGS website at: https://dgs.virginia.gov/search/documents-and-forms/?filter=DEB

END OF NOTICE OF INVITATION FOR BIDS