NOTICE OF INVITATION FOR BIDS – IFB #0060211
DERRING HALL – FUME HOOD EXHAUST FAN REPLACEMENTS
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY
BLACKSBURG, VIRGINIA

Sealed bids are invited for the Derring Hall Fume Hood Exhaust Fan Replacements at Virginia Tech, Blacksburg, Virginia, Project Code G1619-19-386803, VT Renovations. The project is generally described as removal of the existing rooftop fume hood exhaust fans and the addition of new replacement fume hood exhaust fans. Related work includes demolition, repairs, electrical power and limited controls. All equipment, materials, labor, and services necessary for the installation of the system shall be furnished.

Sealed bids will be received at the Procurement Department, North End Center (0333), Suite 2100, 300 Turner Street NW, Blacksburg, Virginia 24061. The deadline for submitting bids is 2:00 P.M. sharp, as determined by the Bid Officer, on February 10, 2020. The bids will be opened publicly and read aloud beginning at 2:00 P.M. on February 11, 2020, at the same location.

A bid bond and contract security are required.

eVA Vendor Registration: The bidder or offeror must be a registered vendor in eVA prior to making the first Application for Payment. Bidder or offeror must include the cost of the eVA transaction fee in its bid. The eVA transaction fee will be assessed approximately 30 days after each purchase order is issued. Any adjustments (increases/decreases) will be handled through eVA change orders.

Subcontracting Plans and SWaM Spend Reporting: Each prime contractor who wins an award in which a provision of a small business subcontracting plan is a condition of the award (see instructions to Bidder, item 17) AND is not individually certified as a Small, Woman Owned or Minority Owned vendor through the Commonwealth of Virginia SWaM certification program (http://www.dmbe.virginia.gov/swamcert.html) shall deliver evidence of compliance with their small business subcontracting plan each time a request for payment is submitted.

Upon completion of the contract, the contractor agrees to furnish with the final request for payment, at a minimum, the following information: name of firm with the DMBE certification number or FEIN number, phone number, total dollar amount subcontracted, category type (small, women-owned, or minority-owned), and type of product or service provided. Payment(s) may be withheld until compliance with the subcontracting spend reporting is received and confirmed. The Owner reserves the right to pursue other appropriate remedies to include, but not be limited to, termination for default.

A template for reporting subcontracting data can be found at: http://www.procurement.vt.edu/Vendor/vendorlink.html. The university encourages including all subcontractor (SWaM certified and non-SWaM certified) spend on reports submitted.

Procedures for submitting a bid, claiming an error, withdrawing of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be permitted in accord with Section 9 of the Instructions to Bidders and §2.2-4330, Code of Virginia. The Owner reserves the right to reject any and all bids.

A non-mandatory Pre-Bid Conference is scheduled for 10:00 A.M., local prevailing time, on January 24, 2020, Sterrett Classroom, Virginia Polytechnic Institute and State University, Blacksburg, Virginia.

The contract shall be awarded on a lump sum basis as follows: the Total Base Bid Amount including any properly submitted and received bid modifications as the Owner in its discretion decides to award in the manner set forth in Paragraph 12 of the Instructions to Bidders.

Contractor registration in accordance with Section 54.1-1103 of the Code of Virginia is required. See the Invitation for Bids for additional qualification requirements.
The University has established SWaM business target goals of utilizing at least 50% Virginia certified small businesses for this construction project. This target utilization is in accordance and in support of Virginia Governor Northam’s Executive Order 35 released July 3, 2019. Access to the full text of Executive Order 35 can be found at this site: https://www.governor.virginia.gov/media/governorvirginiagov/executive-actions/EO-35-AdvancingEquity-for-Small-,Women-,Minority-,and-Service-Disabled-Veteran-owned-Businesses-in-StateContracting.pdf. EO35 requires establishment of a target goal of 50 percent subcontracting to small businesses on any construction project. If an awarded firm is already a certified Virginia SWaM business, this target goal will be considered met. The university will not suppress any firm from participating on a project if it meets the requirements as set forth in the terms and conditions of the RFP. Instead, should a business participating in the project, either as a prime contractor or a subcontractor, not be qualified to be certified through the Commonwealth of Virginia as a small business, the university cannot report the spend with that firm for this project toward its 50% targeted goal of utilization of small businesses on all university construction projects.

“In accordance with the Governor’s Executive Order 35, Virginia Tech is required to award to a DSBSD certified small business that does not exceed 5% of the lowest bid if the lowest bidder is non-certified.”

Electronic copies of the Invitation for Bids documents, including the plans and the specifications, will be available for inspection and download online at the following website:

Site: https://records.facilities.vt.edu/weblink
User name: DerringExFan
Password: D3rr!nGxf@n

END OF NOTICE OF INVITATION FOR BIDS