NOTICE OF INVITATION FOR BIDS – IFB # 0060298
INN AT VIRGINIA TECH 3rd FLOOR CARPET REPLACEMENT (250C)
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY
BLACKSBURG, VIRGINIA

Sealed bids are invited for the Inn at Virginia Tech Carpet Replacement located at 901 Prices Fork Rd, Blacksburg, VA 24060 (Building 250C), Project Code G1660-20-396385. The project is generally described as the replacement of carpet in the 3rd floor conference rooms and corridors. All equipment, materials, labor, and services necessary for the removal and installation of complete systems shall be provided by the contractor. Bidders must be qualified and have experience installing the Durkan running seam product outlined in the contract documents. Proof of experience, adequate manpower, and references with this specific product must be provided with bid. Bidders must be able to meet the schedule constraints of June 28th, 2020 through July 19th, 2020 for the entire scope of work. Bids will not be considered without the information listed above. The winning bidder must disclose who their subcontractors will be and all subcontractors must be approved by Virginia Tech.

Sealed bids will be received at the Procurement Department, North End Center (0333), Suite 2100, 300 Turner Street NW, Blacksburg, Virginia 24061. The deadline for submitting bids is 2:00 P.M. sharp, as determined by the Bid Officer, on Tuesday, February 25th, 2020. The bids will be opened publicly and read aloud beginning at 2:00 P.M. on Wednesday, February 26th, 2020, at the same location.

A bid bond and contract security are required.

eVA Vendor Registration: The bidder or offeror must be a registered vendor in eVA prior to making the first Application for Payment. Bidder or offeror must include the cost of the eVA transaction fee in its bid. The eVA transaction fee will be assessed approximately 30 days after each purchase order is issued. Any adjustments (increases/decreases) will be handled through eVA change orders.

Procedures for submitting a bid, claiming an error, withdrawing of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be permitted in accord with Section 9 of the Instructions to Bidders and §2.2-4330, Code of Virginia. The Owner reserves the right to reject any and all bids.

Subcontracting Plans and SWaM Spend Reporting: Each prime contractor who wins an award in which a provision of a small business subcontracting plan is a condition of the award (see Instructions to Bidder, item 17) AND is not individually certified as a Small, Woman Owned or Minority Owned vendor through the Commonwealth of Virginia SWaM certification program (http://www.sbsd.virginia.gov/certification-division/) shall deliver evidence of compliance with their small business subcontracting plan each time a request for payment is submitted.

The University has established SWaM business target goals of utilizing at least 50% Virginia certified small businesses for this construction project. This target utilization is in accordance and in support of Virginia Governor Northam’s Executive Order 35 released July 3, 2019. Access to the full text of Executive Order 35 can be found at this site: https://www.governor.virginia.gov/media/governorvirginiagov/executive-actions/EO-35-AdvancingEquity-for-Small-,Women-,Minority-,and-Service-Disabled-Veteran-owned-Businesses-in-StateContracting.pdf. EO35 requires establishment of a target goal of 50 percent subcontracting to small businesses on any construction project. If an awarded firm is already a certified Virginia SWaM business, this target goal will be considered met. The university will not suppress any firm from participating on a project if it meets the requirements as set forth in the terms and conditions of the RFP. Instead, should a business participating in the project, either as a prime contractor or a subcontractor, not be qualified to be certified through the Commonwealth of Virginia as a small business, the university cannot report the spend with that firm for this project toward its 50% targeted goal of utilization of small businesses on all university construction projects.
“In accordance with the Governor’s Executive Order 35, Virginia Tech is required to award to a DSBSD certified small business that does not exceed 5% of the lowest bid if the lowest bidder is non-certified.”

Upon completion of the contract, the contractor agrees to furnish with the final request for payment, at a minimum, the following information: name of firm with the DMBE certification number or FEIN number, phone number, total dollar amount subcontracted, category type (small, women-owned, or minority-owned), and type of product or service provided. Payment(s) may be withheld until compliance with the subcontracting spend reporting is received and confirmed. The Owner reserves the right to pursue other appropriate remedies to include, but not be limited to, termination for default.

A template for reporting subcontracting data can be found at: http://www.procurement.vt.edu/Vendor/vendorlink.html
The university encourages including all subcontractor (SWaM certified and non-SWaM certified) spend on reports submitted.

A Non-Mandatory Pre-Bid Conference is scheduled for 10:00 AM, local prevailing time, on Wednesday, February 5th, 2020 in the Drillfield Conference Room at The Inn at Virginia Tech, Virginia Polytechnic Institute and State University, Blacksburg, Virginia.

The contract shall be awarded on a lump sum basis as follows: The Total Base Bid Amount plus any such Alternates as the Owner in its discretion decides to award in the manner set forth in Paragraph 12 of the Instructions to Bidders.

Contractor registration in accordance with Section 54.1-1103 of the Code of Virginia is required. See the Invitation for Bids for additional qualification requirements.

Electronic copies of the Invitation for Bids documents, including the plans and the specifications, will be available for inspection and download online at the following website:

Site: https://records.facilities.vt.edu/weblink
Username: InnVT3carpet
Password: 86$33d9F

END OF NOTICE OF INVITATION FOR BIDS