ADDENDUM # 1 TO RFP # 0058903

VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY (Virginia Tech)
Procurement Department (MC 0333)
North End Center, Suite 2100
300 Turner Street NW
Blacksburg, Virginia 24061

DATE
July 24, 2019
DUE DATE AND HOUR
August 1, 2019 3PM

ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO: Erin Griffin
E-MAIL ADDRESS: TELEPHONE NUMBER (540) 231-3333
FAX NUMBER (540) 231-9628 AFTER HOUR MESSAGES (540) 231-6221

Janitorial Supplies

1. This addendum is being issued to answer inquiries submitted by July 17, 2019. See vendor questions and Virginia Tech answers below.

2. Vendor question: How much does Virginia Tech typically order?
   Virginia Tech Response: Over the term of the current contracts, Virginia Tech spent approximately $4M on Janitorial Supplies.

   Vendor question: Do we need to bid on all items on the RFP to be considered responsive?
   Virginia Tech Response: You do not need to bid on all items on the RFP to be considered responsive, however, please understand that not bidding all items may affect your chances of being awarded a contract. In addition to pricing the items, please review page 11 of the RFP for all of evaluation criteria.

   Vendor Question: Was there more than one firm awarded a contract in the past?
   Virginia Tech Response: There were two firms awarded a contract on the last RFP for Janitorial Supplies.

   Vendor Question: Can you please provide us tabulations from the last time these items were up for bid?
   Virginia Tech Repose: You can view the previous RFP and awarded contracts UCP-TG-007-15 and UCP-TG-008-15 through Virginia Tech’s procurement website: https://www.apps.vpfin.vt.edu/contracts/index.php

   Vendor Question: Can you please provide us with current pricing for items on this RFP?
   Virginia Tech Response: Current contract pricing for items on this RFP can be found on the existing contracts listed above.

   Vendor Question: Can we submit a proposal even if we have an existing contract with Virginia Tech for another good or service?
   Virginia Tech Response: Yes, you may still provide a proposal.

   Vendor Question: Do you currently have chemical dispensing units on campus?
   a. If so, how many are currently installed and what brand are the chemical dispensers?
   b. If we cannot supply you with chemicals to place in your current dispensers, is the university open to alternate chemical dispensers?
   Virginia Tech Response: There are currently chemical dispensing units on campus.
   a. Within Student Affairs/Housing, there are three hundred (300) Diversey Quattroselect brand chemical dispenser units in use.
   b. Virginia Tech Dining Services has chemicals dispensed into their Dishwashing machines, however, that is part of our Prime Vendor Foodservice Contract.
   c. We are not open to alternate chemical dispensers at this time.
Vendor Question: Does the university currently own or have a leasing program for all toilet tissue, paper towel and soap dispensers?
Virginia Tech Response: Virginia Tech owns all toilet tissue, paper towel and soap dispensers.

Vendor Question: If necessary, would the university be open to the installation of new toilet tissue, paper towel and soap dispensers?
a. If so, would it be possible to have an estimated total count for each dispenser type that would be replaced?
Virginia Tech Response: We would not be open to having new toilet tissue, paper towel and soap dispensers installed. If that changes, we would be in contact with the awarded supplier(s).

Vendor Question: Would the chemicals purchased only be used by Virginia Tech employees?
Virginia Tech Response: If chemicals are purchased, they would only be used by Virginia Tech employees.

Vendor Question: When would the purchasing start for the items on the bid?
Virginia Tech Response: The purchasing could start as early as the contract is awarded, however, ordering times will vary based on the needs of the departments.

Vendor Question: Would the winner of this be required to put away product upon delivery or would delivery to the specific address suffice?
Virginia Tech Response: The awarded supplier(s) would not be required to put away the product.

Vendor Question: For delivery points that do not have docks, is there a truck delivery area?
Virginia Tech Response: Suppliers may obtain a parking permit in order to utilize F/S spaces, loading docks, and service vehicle parking spaces as the primary places for deliveries while performing their service. The supplier should be prepared to follow Virginia Tech’s parking services policies and can find more information regarding vendor delivery parking procedures on: https://parking.vt.edu/parking/vbc.html. Additionally, suppliers on campus should adhere to the Sidewalk Policy, outlined below:

“Driving on sidewalks is allowed when there is no other way to get a needed vehicle to a designated place or building on campus. The vehicle operator shall be made aware that extreme caution shall be used to operate the vehicle in a way that will not be a hazard or hindrance to pedestrians using the walk. The contractor shall be responsible for any damage to turf and anything that is located adjacent to the walk. Parking an unattended vehicle on a sidewalk is strictly prohibited by State Law. The contractor is allowed to park a vehicle on a sidewalk if there is no other way to perform necessary work. The procedure to obtain a permit to operate a vehicle on sidewalks is the same as for the turf as outlined in Turf Policy. Any vehicle parked illegally on sidewalks shall be subject to ticketing, fines and towing if necessary.”

Vendor Question: Can you provide clarification of specifications on the following products?
Virginia Tech Responses:

<table>
<thead>
<tr>
<th>Vendor Question:</th>
<th>Vendor Response:</th>
</tr>
</thead>
<tbody>
<tr>
<td>B4348H 43X48 Nova 518 Black Heavy LD Trash Liner 100/cs</td>
<td>What Mil thickness for this liner? Virginia Tech Response: 1.2</td>
</tr>
<tr>
<td>3037HB 30x37 LD Black Liner 100/cs</td>
<td>What MIL or MIC thickness for this liner? Virginia Tech Response: 0.7</td>
</tr>
<tr>
<td>SC38X78-WHITE SC38X78 Shower Curtain Vinyl White</td>
<td>What gauge is this product? Virginia Tech Response: 6 Gauge Champagne</td>
</tr>
<tr>
<td>SC60X82-WHITE SC60X82-WHITE Shower Curtain Vinyl White</td>
<td>What gauge is this product? Virginia Tech Response: 6 Gauge Champagne</td>
</tr>
<tr>
<td>Product Code</td>
<td>Description</td>
</tr>
<tr>
<td>-------------</td>
<td>-----------------------------------------------------------------</td>
</tr>
<tr>
<td>SC84X48-WHITE</td>
<td>SC84X48-WHITE Medium Weight Shower Curtain 84LX48W White</td>
</tr>
<tr>
<td>SC60X72-WHITE</td>
<td>SC60X72-WHITE Shower Curtain Vinyl White</td>
</tr>
<tr>
<td>BLADEH</td>
<td>BLADEH Razor Blade Scraper</td>
</tr>
</tbody>
</table>

3. All other terms, conditions and descriptions remain the same.

4. The due date is remains August 1, 2019 at 3PM

I acknowledge that I have read and understand this addendum in its entirety.

______________________________  ____________
Signature   Date

Revised 01/01/2018